

Syngene

Ref: Syn/CS/SE/Reg 30/2024-25/June/13

Syngene International Limited

Biocon SEZ, Biocon Park, Plot No. 2 & 3, Bommasandra Industrial Area, IV Phase, Jigani Link Road, Bengaluru 560 099, Karnataka, India

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CIN: L85110KA1993PLC014937

www.syngeneintl.com

June 28, 2024

To, The Manager, BSE Limited Corporate Relationship Department Dalal Street, Mumbai – 400 001	To, The Manager, National Stock Exchange of India Limited Corporate Communication Department Bandra (EAST), Mumbai – 400 051
Scrip Code: 539268	Scrip Symbol: SYNGENE

Dear Sir/Madam,

Subject: Newspaper Advertisement – Intimation of date of the 31st Annual General Meeting, Record date and Final dividend information.

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed the copies of newspaper advertisement published in Financial Express (English Language) and Vijayavani (Kannada Language), in compliance with Ministry of Corporate Affairs Circular Nos. 09/2023 dated September 25, 2023 read with 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 and General Circular No .20/2020 dated May 5, 2020, intimating that the 31st Annual General Meeting of the Company will be held on Wednesday, July 24, 2024 at 3:30 pm IST through Video Conferencing (VC) / Other Audio Visual Means (OAVM). The above information will also be available on the website of the Company at www.syngeneintl.com.

Request you to kindly take the same on record.

Thanking You,

Yours faithfully,

For **SYNGENE INTERNATIONAL LIMITED**

Priyadarshini Mahapatra
Head Legal, Company Secretary & Compliance Officer

Enclosures:

Financial Express publication: Dated June 28, 2024 (All India Edition)

Vijayavani Newspaper publication: Dated June 28, 2024 (Bengaluru Edition)

Syngene International Limited

Regd. Office: Biocon Park SEZ, Plot No. 2 & 3, Bommasandra Industrial Area,
IV Phase, Jigani Link Road, Bengaluru – 560 099
CIN: L85110KA1993PLC014937, Email- investor@syngeneintl.com
Website: www.syngeneintl.com, Phone: 080 – 6891 9191

NOTICE - 31st ANNUAL GENERAL MEETING OF SYNGENE INTERNATIONAL LIMITED TO BE HELD THROUGH VIDEO CONFERENCE / OTHER AUDIO-VISUAL MEANS, RECORD DATE AND FINAL DIVIDEND INFORMATION

Shareholders may note that the 31st Annual General Meeting ("AGM") of Syngene International Limited ("the Company") will be held on Wednesday, July 24, 2024 at 3:30 PM (IST) through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), in compliance Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020, followed by General Circular Nos. 20/2020 dated May 5, 2020, and subsequent circulars issued in this regard, the latest being 09/2023 dated September 09, 2023 (collectively referred to as "MCA Circulars") wherein companies are allowed to hold AGM through VC or OAVM without the physical presence of the Members at a common venue. Hence, the AGM of the Company is being held through VC/ to transact the business that will be set forth in the 31st AGM Notice.

In compliance with the above-mentioned circulars, the Notice of the 31st AGM along with the Annual Report for the FY 2023-24 will be sent only by electronic mode to those shareholders whose email IDs are registered with the Company/Depository Participant(s). Shareholders may note that the Notice of the AGM along with the Annual Report for the FY 2023-24 will also be available on the Company's website at: www.syngeneintl.com, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at: www.bseindia.com and www.nseindia.com respectively and on the website of KFin Technologies Limited, Company's Registrar and Share Transfer Agents ("RTA") at: <https://evoting.kfintech.com/public/Downloads.aspx>.

Shareholders may attend and participate in the AGM through the VC/OVAM facility only. The instructions for joining the AGM will be provided in the Notice of the AGM.

Shareholders may note that the Board of Directors at their meeting held on April 24, 2024, have recommended a final dividend of Rs. 1.25/- per equity share having a face value of Rs. 10/- each for the Financial Year ended March 31, 2024. The record date for the purpose of the final dividend for FY 2023-24 is June 28, 2024. The final dividend, once approved by the shareholders in the ensuing AGM, will be paid on or before August 5, 2024, electronically through various online transfer modes to those shareholders who have updated their bank account details. For shareholders who have not updated their bank account details, dividend warrants / demand drafts will be sent to their registered address. In accordance with SEBI circulars, with effect from April 1, 2024, dividend to shareholders (holding shares in physical form), shall be paid only through electronic mode. Such payment shall be made only after furnishing the PAN, choice of nomination, contact details including mobile number, bank account details and specimen signature.

Shareholders who have not updated their bank account mandate for receipt of dividend or registered their email IDs for receiving all communications including annual report, notices, instruction for e-voting and participation in the AGM through VC/OVAM, etc., in electronic mode from the Company are requested to do the following:

Shareholders holding shares in Demat mode	Register/update details in the Demat account as per the process advised by the Depository Participant(s).
Shareholders holding shares in Physical mode	Register/update the details in prescribed Form ISR-1 and other relevant forms with the Company's RTA i.e. KFin Technologies Limited at: KFin Technologies Limited (Unit: Syngene International Limited), Plot 31-32, Karvy Selenium, Tower B, Gachibowli, Financial District, Nanakramguda, Hyderabad-500 032. Email id: einward.ris@kfintech.com

The Company will be providing remote e-voting facility to all its shareholders to cast their votes on all resolutions as set forth in the Notice of the 31st AGM. The manner of remote e-voting for shareholders holding shares in dematerialized mode, physical mode and who have not registered their email IDs will be provided in the Notice of the 31st AGM and the details will be also made available on the website of the Company at www.syngeneintl.com.

Shareholders may note that pursuant to the amendments made by the Finance Act 2020, dividend paid by a company on or after April 1, 2020, is taxable in the hands of shareholders and the Company is required to deduct tax at source (TDS) / withholding tax from dividends paid to shareholders at the prescribed rates. The shareholders are requested to update their PAN, address, Category and residential status with the Company/ RTA (in case of shares held in physical mode) and Depository Participants (in case of shares held in demat mode). SEBI has also mandated the submission of the Permanent Account Number (PAN) by every participant in the securities market. The Company will rely on the details as available with the RTA as on Friday, July 12, 2024.

A separate email communication was sent to the shareholders on June 24, 2024, informing applicable provisions of the Income-tax Act, 1961 regarding deduction of TDS, rate of TDS, the relevant procedure to be adopted by them/and format of documents to be submitted by the shareholders to avail the benefit for availing of lower / nil rate of TDS wherever applicable as per the applicable tax rate. The said communication and draft of the exemption forms and other documents / formats are available on the Company's website at www.syngeneintl.com. The resident and non-resident shareholders can upload the scanned copies of the requisite applicable documents at <https://ris.kfintech.com/form15/> or email the same to the Company at dividend.tax1@syngeneintl.com on or before Friday, July 12, 2024 so as to enable the Company to determine applicable amount of TDS/withholding tax.

For Syngene International Limited

Sd/-

Priyadarshini Mahapatra

Head Legal, Company Secretary & Compliance Officer

FCS No. 8786

Place: Bengaluru
Date: June 27, 2024



